



DI.I Project Administrative toolset

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Revision History

Version	Date	Author	Document history/approvals
0.1	01/30/2019	Lucía Recio (EUT)	Draft version circulated to partners
1.0	01/31/2019	Deliverable leader	Final complete version
1.0	01/31/2019	Work Package Leader	Validation
1.0	01/31/2019	Project Coordinator	Submission

Executive Summary

The purpose of this deliverable is to provide all project partners with a summary of the main project procedures (project monitoring, reporting, financial management, etc.) It also contains documentation and communication standards in order to enable good communication within the consortium.

